

# REALTOR DEDUCTIONS

<b>Name</b>	
-------------	--

<b>Tax Year</b>	
-----------------	--

The purpose of this worksheet is to help you organize your tax-deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

<b>Sales</b>	
Advertising	
Appraisal Fees	
Business Cards	
Bank Charges	
Clerical	
Client Gifts	
Courier Service	
Keys/Locksmith	
Lock Boxes	
Office Expense	
Open House	
Rent	
Repairs	
Sales Assistants	
Signage	
Food	
Software	
Printing	
Tools	
Other	
<b>Total</b>	
<b>Professional</b>	
Dues	
E & O Insurance	
Legal Fees	
Licenses	
Memberships	
Multiple Listing	
Publications	
Continuing Ed	
Resumes	

<b>Professional</b>	
Seminars/Workshops	
Other	
<b>Total</b>	
<b>Telephone</b>	
2 <sup>nd</sup> Line	
Cell Phone	
Fax Line	
Other	
<b>Total</b>	
<b>Equipment</b>	
Attache Case	
Desk	
Camera	
Cell Phone	
Filing Cabinet	
Office Supplies	
Other	
<b>Total</b>	
<b>Other Information</b>	